

**NASSAU COUNTY WORK AUTHORIZATION #02**

|                                                               |                                                                                     |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>Contract Number:</b>                                       | CM3621                                                                              |
| <b>Consultant/Vendor:</b>                                     | S2L, Inc.                                                                           |
| <b>Consultant/Vendor Contact Name:</b>                        | Samuel B. Levin                                                                     |
| <b>Consultant/Vendor Contact Phone Number:</b>                | 407-475-9163                                                                        |
| <b>Consultant/Vendor Contact Email Address:</b>               | slevin@s2li.com                                                                     |
| <b>Project Short Title:</b>                                   | Leachate Collection System Pipe Cleaning/Inspection and Report West Nassau Landfill |
| <b>Total Amount of Previous Work Authorizations:</b>          | \$13,953.00                                                                         |
| <b>Amount of this Work Authorization:</b>                     | \$9,976.00                                                                          |
| <b>New Contract Amount including this Work Authorization:</b> | \$23,929.00                                                                         |
| <b>Funding Source:</b>                                        | 01362534-531000 \$9,976.00                                                          |

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

**ARTICLE 1. Description of Services.** Consultant/Vendor shall provide the services as set forth in Exhibit “A”, attached hereto and incorporated herein.

**ARTICLE 2. Time Schedule.** Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit “A”, attached hereto and incorporated herein, or no later than 90 days from Notice To Proceed. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

**ARTICLE 3. Compensation.** Consultant/Vendor shall be compensated for the services in detailed in Exhibit “1”, attached hereto and incorporated herein, using rates previously established in the Contract referenced above.


**ARTICLE 4. Other Provisions.** This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

**RECOMMENDED AND APPROVED BY:**

|                                 |                                     |                  |                 |
|---------------------------------|-------------------------------------|------------------|-----------------|
| Department Head/Managing Agent: | <u>Doug Podiak</u>                  | <u>8/7/2024</u>  |                 |
|                                 |                                     |                  | Date            |
| Procurement:                    | <u>Tanaco Belmonte</u>              | <u>8/12/2024</u> |                 |
|                                 |                                     |                  | Date            |
| Office of Management & Budget:  | <u>Chris Lacambra</u> <sup>FP</sup> | <u>8/7/2024</u>  | <u>8/7/2024</u> |
|                                 |                                     |                  | Date            |
| County Attorney:                | <u>Denise C. May, Esq., BLSM</u>    | <u>8/16/2024</u> |                 |
|                                 | Denise C. May                       | 8/16/2024        | Date            |

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

**NASSAU COUNTY, FLORIDA**

  
 By: Taco Pope  
 Its: Designee  
 Date: 8/16/2024

**S2L, INCORPORATED**

BY: Samuel B. Levin  
 Print Name: Samuel B. Levin  
 Title: President  
 Date: 8/15/2024

**Exhibit "A"**

**Scope of Services**

**Installation of New Piezometer Well PZ-13R**

**And**

**Abandonment of Existing Piezometer Well PZ-13**

**at the**

**West Nassau Landfill**

County Contract Number: CM3621-WA02  
S2Li Project Number: 24-1067

**BACKGROUND**

On March 15, 2021, the Florida Department of Environmental Protection ("FDEP") sent a letter addressing their concern about the iron and arsenic levels in the West Nassau Landfill's monitoring wells PZ-12 and PZ-13. A new well designated as number PZ-12R was installed replacing well number PZ-12 resulting in significant water quality improvement. The letter recommended that if PZ-13 has an arsenic issue in the future, then Nassau County ("County") would replace the well with a new well (PZ-13R) and PZ-13 would be abandoned. In April 2024, water quality testing of monitoring well PZ-13 detected a level of arsenic concentration that exceeded the State of Florida's Maximum Contaminant Level ("MCL"). Therefore, based on the recommendation in the letter to FDEP, existing monitoring well PZ-13 needs to be abandoned and replaced by PZ-13R.

This Work Authorization provides for the services required to install a new well (PZ-13R) in accordance with FDEP requirements and abandon the existing Well PZ-13 in accordance with appropriate regulatory requirements. Under the scope of services for this Work Authorization, S2L, Incorporated (S2Li) and its subconsultant, Dominion, Inc. ("Dominion") (collectively known as the "S2Li Team") will perform the following:

**SCOPE OF SERVICES**

**Task 1 - Abandonment and Replacement of Monitoring Well PZ-13**

Dominion will prepare and deliver a written request to the FDEP, in accordance with Appendix 3, Item 1.f of the landfill's Water Quality Monitoring Plan, for the replacement of a new well. Dominion will proceed with the abandonment of the existing active monitoring well PZ-13 followed by the installation of a new replacement well within 10 feet of the existing abandoned monitoring well.

Dominion will contract with a qualified Florida-licensed Water Well Contractor to complete well abandonment and installation of replacement well PZ-13R, supervise well abandonment/installation activities, and prepare well abandonment and new well installation records for submission to the FDEP and Nassau County.

Debris, including concrete well pads, well covers, pipe, and grout waste, created by the abandonment process, will be removed. Concrete waste will be placed on-site at a location designated by the County for reuse. Metal casing will be taken to the onsite recycling center.

After its installation, the new well will be located, and its elevation determined by a Florida-licensed surveyor for use in the well completion report to FDEP.

Additional scope of services detail is shown on the attached Dominion proposal which is made a part of this Work Authorization.

### **SCHEDULE**

The total expected time period for this work authorization is 90 days from the notice to proceed. The final reports will be delivered within 10 working days from receipt of Nassau County draft review comments.

### **SCOPE OF SERVICES - COUNTY ASSUMPTIONS**

It has been assumed that the County will perform, provide, or make available the following:

- Access into the Landfill;
- Before field activities, remove any salvageable materials e.g. locks.

### **COST ESTIMATE**

The cost estimate to conduct the Work as described in the above-listed Scope of Services is **\$9,976.00**. A detailed breakdown for each task in conjunction with the estimated labor hours, contract labor rates, and expenses are included in the attached Exhibit 1 for the S2Li Team. Costs incurred will be invoiced on a time and material basis. The County will be notified when the overall project budget is nearing its limit.



August 1, 2024

Total Project Costs

**\$2Li Fee Estimate**

EXHIBIT 1

S2Li No. 24-1067

County No. CM3621-WA02

**Groundwater Monitoring Well Abandonment**  
**West Nassau Landfill**  
 Nassau County, Florida

| LABOR                                                | LABOR CATEGORY AND RATE          |                                                              |                             |                          |                           |                                 |                          |                         |   |   | TOTAL HOURS | SUBTOTAL LABOR    |             |
|------------------------------------------------------|----------------------------------|--------------------------------------------------------------|-----------------------------|--------------------------|---------------------------|---------------------------------|--------------------------|-------------------------|---|---|-------------|-------------------|-------------|
|                                                      | Project Dir./ Principal \$295.00 | Regional Manager/ QC Officer/Senior Project Manager \$254.00 | Principal Engineer \$204.00 | Senior Engineer \$179.00 | Project Engineer \$129.00 | Associate Engineer/CADD \$95.00 | Field Technician \$90.00 | Office Manager \$116.00 |   |   |             |                   |             |
| TASK 1                                               | 0                                | 6                                                            | 0                           | 0                        | 0                         | 0                               | 0                        | 0                       | 0 | 0 | 2           | 8                 | \$1,756.00  |
| Abandonment and Replacement of Monitoring Well PZ-13 |                                  |                                                              |                             |                          |                           |                                 |                          |                         |   |   |             |                   |             |
| SUBTOTALS:                                           |                                  |                                                              |                             |                          |                           |                                 |                          |                         |   |   |             |                   |             |
|                                                      |                                  |                                                              |                             |                          |                           |                                 |                          |                         |   |   |             |                   |             |
| EXPENSES                                             |                                  |                                                              |                             |                          |                           |                                 |                          |                         |   |   | TOTAL       | SUBTOTAL EXPENSES |             |
| TASK 1                                               | Field Vehicle (\$100/day)        | Lab Testing (est.)                                           | Equipment Rental (est.)     | Parts (est.)             | Smith Surveyor (est)      | Dominion, Inc. (see attached)   |                          |                         |   |   |             |                   | \$ 8,220.00 |
| Abandonment and Replacement of Monitoring Well PZ-13 |                                  |                                                              |                             |                          |                           |                                 |                          |                         |   |   |             |                   |             |
| SUBTOTALS:                                           |                                  |                                                              |                             |                          |                           |                                 |                          |                         |   |   |             |                   |             |
|                                                      |                                  |                                                              |                             |                          |                           |                                 |                          |                         |   |   |             |                   |             |

| COST SUMMARY |                                                      |             |                                            |
|--------------|------------------------------------------------------|-------------|--------------------------------------------|
| TASK         | DESCRIPTION                                          | S2Li LABOR  | SUBTOTAL EXPENSES including Subconsultants |
| 1            | Abandonment and Replacement of Monitoring Well PZ-13 | \$ 1,756.00 | \$ 8,220.00                                |
| TOTALS       |                                                      | \$ 1,756.00 | \$ 9,976.00                                |

Note: All of this Work is associated with the Lined 42 Acre area of the landfill.

July 29, 2024

Mr. Omar Smith, P.E.  
**S2L, Incorporated**  
531 Versailles Drive, Suite 202  
Maitland, Florida 32751



**WELL REPLACEMENT PROPOSAL  
NASSAU COUNTY WEST NASSAU CLOSED LANDFILL**

Dear Mr. Smith:

DOMINION, Inc. is pleased to be given the opportunity to provide you this proposal for services required to replace the existing piezometer (PZ-13) with a well of similar specifications except that the new well will include a substantial filter pack around the screened section, to inhibit the influence of fine-grained sediments on the water quality analyses; specifically, metals.

The proposed activity will be done in compliance with the requirements listed in Appendix 3, Paragraph 1.f. of the facility's permit #2870-018-SF-MM. Excluding the survey portions of this paragraph, we will provide the following:

- > permit the installation of a new well
- > install the new well
- > abandon the old well
- > develop and sample the new well
- > have the sample analyzed for the compounds listed in Appendix 3.2 of the referenced permit
- > report our actions to S2Li, the County, and the FDEP

The cost for this service is broken down as follows:

|                                                                  |                |
|------------------------------------------------------------------|----------------|
| Professional Geologist; 10 hrs @ \$160/hr                        | \$1,600        |
| Well Driller direct cost - permit, abandon old, install new well | \$4,300        |
| Develop and Sample new well; 3 hrs @ \$200/hr                    | \$600          |
| Laboratory direct cost - 1 sample for background parameter list  | <u>\$720</u>   |
| <b>Total</b>                                                     | <b>\$7,220</b> |

Again, thank you for this opportunity. If you have any questions with this proposal or need additional detail, please do not hesitate to call or email. May God bless you with His peace.

Sincerely,  
**DOMINION, Inc.**

Paul D. Laymon, P.G.  
Principal





August 02, 2024

Omar Smith

**2SL, Incorporated**

531 Versailles Drive, Suite 202

Maitland, Florida 32751

West Nassau County Landfill Well Survey PZ-13R

Dear Mr. Smith:

Pursuant to your request and on behalf of the firm, we are pleased to submit our proposal for our services on the above referenced project. We are confident that our survey product will be an asset to your activities. Based on our emails, a review of our records and a personal walk over of the site, we are pleased to offer the following scope of work and fee proposal for your review and approval:

**SCOPE OF WORK:**

- 1.) Provide State Plane Coordinates for **Well PZ-13R**. Provide Top of casing Elevation and top of concrete pad. Vertical Datum will be NAVD 88, Horizontal Florida East Zone 901. Signed and sealed map will be delivered upon completion.

Horizontal datum shall be referenced to State Plane Coordinates, NAD 83/ 2011 and vertical datum will NAVD 88 datum for the State of Florida. Our efforts will be based solely on legal descriptions and title commitments as furnished by CLIENT, and our efforts at locating any encumbrances of record will be strictly limited to those instruments listed in the title commitment, if any, and to the extent that such encumbrances can be plotted.

This proposal is valid for 90 days and we anticipate delivery of the final product within 60 working days, weather and site conditions permitting. Final deliverables shall be six (6) signed and sealed blue line prints. Additional sealed copies may be furnished at a nominal charge, if requested. We are ready to begin our services immediately upon receipt of Notification to Proceed. Our fees for the above services are estimated to be **\$1000.00** per the attached estimate, and will not exceed said estimate without written permission from CLIENT.

This scope of work is for a "one time" performance of the services as outlined herein, and it is CLIENT'S responsibility to maintain the integrity of the survey stakes once set by Smith Surveying Group.; any survey points that are destroyed or lost due to construction activities, vandalism, acts of God, etc. that require replacement shall be replaced at CLIENT'S expense and upon CLIENT'S authorization. Should the scope of work be changed by CLIENT, either in writing or verbally, CLIENT agrees to pay SSG, for any additional work involved in said changes at our Standard Billing Rates, unless a supplemental

contract is agreed to and executed by both parties prior to the commencement of the changes. In the event all or a portion of the work prepared or partially prepared by our firm be suspended, abandoned, or terminated by CLIENT or others, CLIENT shall pay SSG for all fees, charges and services provided for the project up to the point of termination or suspension, not exceeding any contractual limits specified herein. If termination of the contract is sought by CLIENT, Smith Surveying Group shall be given substantiating documentation of the causes, written fair notice, and the opportunity to cure before formal termination of the contract by the CLIENT. CLIENT further agrees that R. E. Holland & Associates, Inc. has the right, but not the obligation, to suspend our surveying activities in the event that any outstanding invoice becomes past due under the payment terms outlined herein.

**Smith Surveying Group LLC** will not be liable for damages resulting from the actions or inactions of any regulatory or governmental agencies, and shall only act as an advisor on behalf of CLIENT in all governmental relations. All original papers, documents and all work product and copies thereof, produced as a result of or incidental to this contract shall remain the property of R. E. Holland & Associates, Inc. CLIENT agrees to grant us the right to assign without notice this agreement or any part thereof as we shall deem necessary for the completion of this project. We agree not to unreasonably damage the subject property, but CLIENT agrees to grant **SSG** the right to cut bushes and trees and to remove other objects interfering with our work as necessary in the performance of our work.

CLIENT further agrees that the standard of care for **SSG** performance under this contract shall be the ordinary and reasonable duty and care associated with this type of work in the community of Jacksonville, Florida and that the proper venue for litigation of any cause of action hereto shall be that court of jurisdiction in Jacksonville, Florida. Should we elect to file a Mechanic's Lien against the subject property, thereby encumbering the transfer of the subject property, CLIENT agrees to pay an additional \$250.00 to us, along with and in addition to the final settlement, as attorney's costs for the filing and release of the Mechanic's Lien. Should litigation be necessary to enforce any term of this agreement or any cause of action related thereto, then all litigation and collection expenses, witness fees, court costs and reasonable attorney's fees for R. E. Holland & Associates, Inc. shall be paid by the addressee.

This agreement supersedes any prior agreement, either expressed or implied, between the parties and that the terms and conditions stated herein constitute the full and complete agreement between the parties and no change or amendment thereof shall be effective except as agreed to in writing by both parties. If the above conditions are acceptable to CLIENT, please indicate your acknowledgment and agreement by executing this proposal in the space provided below.

Once again, we appreciate this opportunity to submit this proposal to you and we look forward to hearing from you in the near future. If you have any questions, please do not hesitate to call me personally.

Thank you!

**Smith Surveying Group, LLC**



Thomas J. Smith PSM  
President

Accepted By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Accepted for: S2L, Inc.

Date:





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

Table with columns for PRODUCER (Marsh & McLennan Agency, LLC), INSURED (S2L, Inc.), CONTACT NAME, PHONE, FAX, E-MAIL ADDRESS, INSURER(S) AFFORDING COVERAGE, and NAIC #.

COVERAGES CERTIFICATE NUMBER: 1369368866 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Main table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, Workers Compensation, and Professional Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Continuing Contract for Professional Engineering Services - Solid Waste Landfills and Other Related Ancillary Facilities for Nassau County, Florida.

Certificate holder, as Designated Organization, is an Additional Insured as respects General Liability and Automobile Liability. Umbrella follows form to the underlying policies as respects to Additional Insureds. Waiver of Subrogation as respects General Liability, Auto and Workers Compensation in favor of Additional Insured.

CERTIFICATE HOLDER CANCELLATION

Table with two columns: CERTIFICATE HOLDER (Nassau County Board of County Commissioners) and CANCELLATION (Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Authorized Representative signature).

**Certificate Of Completion**

Envelope Id: 5A926FBCAF764DBA8929EDCEA5ECA627 Status: Completed  
Subject: Complete with Docusign: S2Li WA02- requisition.pdf, S2Li\_WA02\_WNLF New Piezometer.pdf, S2Li\_WA0...  
Source Envelope:  
Document Pages: 10 Signatures: 10 Envelope Originator:  
Certificate Pages: 6 Initials: 3 Amanda Johnson  
AutoNav: Enabled ajjohnson@nassaucountyfl.com  
Envelopeld Stamping: Enabled IP Address: 50.238.237.26  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)


**Record Tracking**

Status: Original Holder: Amanda Johnson Location: DocuSign  
8/7/2024 11:18:11 AM ajjohnson@nassaucountyfl.com

**Signer Events**

| Signature                                                                                                                                      | Timestamp                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Doug Podiak<br>dpodiak@nassaucountyfl.com<br>Facilities Director<br>Nassau County BOCC<br>Security Level: Email, Account Authentication (None) | Sent: 8/7/2024 11:38:34 AM<br>Viewed: 8/7/2024 11:40:40 AM<br>Signed: 8/7/2024 11:41:01 AM |
| Signature Adoption: Pre-selected Style<br>Using IP Address: 50.238.237.26                                                                      |                                                                                            |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

|                                                                                                                                     |                                                                                   |                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| Tracy Poore<br>tpoore@nassaucountyfl.com<br>OMB Admin<br>Nassau County BOCC<br>Security Level: Email, Account Authentication (None) |  | Sent: 8/7/2024 11:41:05 AM<br>Viewed: 8/7/2024 3:53:48 PM<br>Signed: 8/7/2024 3:54:35 PM |
| Signature Adoption: Pre-selected Style<br>Using IP Address: 50.238.237.26                                                           |                                                                                   |                                                                                          |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign


|                                                                                                                                              |                                                                                     |                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| chris lacambra<br>clacambra@nassaucountyfl.com<br>OMB Director<br>Nassau County BOCC<br>Security Level: Email, Account Authentication (None) |  | Sent: 8/7/2024 3:54:37 PM<br>Viewed: 8/7/2024 4:18:27 PM<br>Signed: 8/7/2024 4:19:25 PM |
| Signature Adoption: Pre-selected Style<br>Using IP Address: 50.238.237.26                                                                    |                                                                                     |                                                                                         |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

|                                                                                                                                                     |                                                                                     |                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Lanaee Gilmore<br>lgilmore@nassaucountyfl.com<br>Procurement Director<br>Nassau County BOCC<br>Security Level: Email, Account Authentication (None) |  | Sent: 8/7/2024 4:19:28 PM<br>Viewed: 8/12/2024 6:19:27 PM<br>Signed: 8/12/2024 6:19:40 PM |
| Signature Adoption: Pre-selected Style<br>Using IP Address: 50.238.237.26                                                                           |                                                                                     |                                                                                           |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign



| Signer Events                                                                                                                                                                                                                                               | Signature                                                                                                                                                                 | Timestamp                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| <p>Samuel B. Levin<br/>slevin@s2li.com<br/>President<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Accepted: 8/15/2024 1:39:34 PM<br/>ID: b8b5caf1-0783-4699-9714-f76ebad6165d</p> | <p><i>Samuel B. Levin</i></p> <p>Signature Adoption: Pre-selected Style<br/>Using IP Address: 72.188.176.10</p>                                                           | <p>Sent: 8/12/2024 6:19:43 PM<br/>Viewed: 8/15/2024 1:39:34 PM<br/>Signed: 8/15/2024 1:40:08 PM</p>    |
| <p>Elizabeth Moore<br/>emoore@nassaucountyfl.com<br/>Assistant County Attorney<br/>Nassau County<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>        | <p><i>EM</i></p> <p>Signature Adoption: Pre-selected Style<br/>Using IP Address: 50.238.237.26</p>                                                                        | <p>Sent: 8/15/2024 1:40:13 PM<br/>Viewed: 8/16/2024 10:32:44 AM<br/>Signed: 8/16/2024 10:49:14 AM</p>  |
| <p>Denise C. May, Esq., BCS<br/>dmay@nassaucountyfl.com<br/>County Attorney<br/>Nassau County BOCC<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>      | <p><i>Denise C. May, Esq., BCS</i></p> <p>Signature Adoption: Pre-selected Style<br/>Using IP Address: 50.238.237.26</p>                                                  | <p>Sent: 8/16/2024 10:49:17 AM<br/>Viewed: 8/16/2024 11:03:01 AM<br/>Signed: 8/16/2024 11:03:11 AM</p> |
| <p>Taco Pope, AICP<br/>tpope@nassaucountyfl.com<br/>County Manager<br/>Nassau County BOCC<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>               | <p></p> <p>Signature Adoption: Drawn on Device<br/>Using IP Address: 50.238.237.26</p> | <p>Sent: 8/16/2024 11:03:16 AM<br/>Viewed: 8/16/2024 11:37:34 AM<br/>Signed: 8/16/2024 11:37:39 AM</p> |
| <p>BOCC AP<br/>boccap@nassauclerk.com<br/>Nassau County Clerk<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>                                           | <p><b>BOCC AP</b></p> <p>Signature Adoption: Uploaded Signature Image<br/>Using IP Address: 12.23.69.254</p>                                                              | <p>Sent: 8/16/2024 11:37:43 AM<br/>Viewed: 8/19/2024 4:38:41 PM<br/>Signed: 8/19/2024 4:38:50 PM</p>   |
| <p><b>Electronic Record and Signature Disclosure:</b><br/>Accepted: 2/4/2021 9:59:11 AM<br/>ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>                                                                                                                    |                                                                                                                                                                           |                                                                                                        |

| In Person Signer Events             | Signature | Timestamp |
|-------------------------------------|-----------|-----------|
| <b>Editor Delivery Events</b>       | Status    | Timestamp |
| <b>Agent Delivery Events</b>        | Status    | Timestamp |
| <b>Intermediary Delivery Events</b> | Status    | Timestamp |
| <b>Certified Delivery Events</b>    | Status    | Timestamp |

| Carbon Copy Events                                                                                                                                                                                                                              | Status        | Timestamp                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------|
| Clerk Services<br>Clerkservices@nassaucountyfl.com<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 1/24/2022 11:47:51 AM<br>ID: c578204b-138e-4b31-a24f-82d040e40d69 | <b>COPIED</b> | Sent: 8/19/2024 4:38:53 PM<br>Viewed: 8/20/2024 9:31:36 AM |
| Procurement Department<br>Procurement@nassaucountyfl.com<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                                              | <b>COPIED</b> | Sent: 8/19/2024 4:38:54 PM                                 |

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status           | Timestamps           |
|-------------------------|------------------|----------------------|
| Envelope Sent           | Hashed/Encrypted | 8/7/2024 11:38:34 AM |
| Certified Delivered     | Security Checked | 8/19/2024 4:38:41 PM |
| Signing Complete        | Security Checked | 8/19/2024 4:38:50 PM |
| Completed               | Security Checked | 8/19/2024 4:38:54 PM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
|--------------------------------------------|
|--------------------------------------------|



## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

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### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

**To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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**To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.

